YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GURU GOBIND SINGH KHALSA COLLEGE
• Name of the Head of the institution	Dr Jasbir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+919501746500
• Mobile no	9501746500
• Registered e-mail	ggscollegesarhali@yahoo.co.in
• Alternate e-mail	jasbir2gill@yahoo.com
• Address	Village & Post Office Sarhali Kalan, Tehsil & District Tarn Taran Punjab 143410
• City/Town	TARN TARAN
• State/UT	Punjab
• Pin Code	143410
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Guru Nanak Dev Unversity**
• Name of the IQAC Coordinator	**Prof. Paramjeet Singh**
• Phone No.	**+919501746500**
• Alternate phone No.	**9501746500**
• Mobile	**9501944119**
• IQAC e-mail address	**paramjeetmisha3@gmail.com**
• Alternate Email address	**ggscollegesarhali@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ggskcsarhali.ac.in/iqac-data/aqar-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ggskcsarhali.ac.in/downloads/academic-calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**Nil**	**2005**	**20/05/2005**	**19/05/2010**

6.Date of Establishment of IQAC	**01/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Anti-Stubble Burning rally * Dengue Prevention rally * Talent Hunt Competition * Seven day NSS Camp (Cleanliness drive & voter awareness activities) * Street play on education and moral values * Educational Tour * Covid Vaccination camp * Blood donation camp

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To chalk out a plan regarding the health and hygiene of the students.	Conducted blood donation camp and fitness rally. A lot of students got benefited.
To organized a suitable activity for creating a spirit of social responsibility among students.	A seven day NSS camp was organized in which several activities were undertaken that created a sense of responsibility in students.
To chalk out a plan to increase the student strength of the college	With consistent efforts made by the staff by offering scholarship schemes, like Post Matric Scholarship Schemes, SC/BC Scholarship Scheme for EWS of the society, the college student strength has increased.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	16/01/2023

15.Multidisciplinary / interdisciplinary

The college is a multi-disciplinary institute and already provides courses in arts, science, commerce and computer science. The college is government-aided and affiliated with GNDU Amritsar and will integrate humanities and science at both the levels in accordance with the guidelines of the affiliating university.

The college does not provide credit-based courses since it is not independent and has to follow the guidelines of the affiliated university.Similarly, the college provides exit and entry courses guided by the affiliating university. Various awareness programmes are conducted by the institution under the guidance of the Government of Punjab.

16.Academic bank of credits (ABC):

Academic bank of credits will be implemented by the institute as per the instructions of the government of Punjab or the affiliating university.

17.Skill development:

The college offers Women's Stitching and Tailioring Diploma. This Diploma provides students with practical training and they can stand on their own after completing the course. Similarly, Computer Application Diploma provides practical training and after completing the course, students can find suitable jobs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Punjabi is an elective subject under the BA Course offered by the

institute and compulsory subject under the BA/BSc and B.Com courses offered by the institute. Education in these subjects helps students to understand their Language and Culture. The teachers use the bilingual method to explain the concepts to the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers BCA, B.Com, M.com and M.Sc courses that are focused on the results of the course. By completing these professional courses, students gain the necessary knowledge and training to work as a freelancer or find suitable employment in the field of their specialization.

20.Distance education/online education:

As the college is affiliated to GNDU and falls under DPI (C) Govt of Punjab, an autonomous decision regarding ODL mode cannot be made. The college will adopt ODL mode only if the higher authorities approve it. However, due to COVID 19 Panademic the college started imparting online teaching using ICT tools & resources.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**9**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**329**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**820**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**66**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**31**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**22**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24.3**
4.3 Total number of computers on campus for academic purposes	**60**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

Our college is affiliated to Guru Nanak Dev University, Amritsar and it strictly follows the curriculum prescribed by the University. Although the college does not have autonomy in setting up the curriculum, but it makes suggestions for curriculum improvement ,if required by sending them to the board of studies ,Guru Nanak Dev University Amritsar.

The college's academic procedures are accelerated, with department heads working with the principal to establish timelines, workloads and other administrative responsibilities at the beginning of each semester.

Students are also evaluated on the basis of class assignments, class tests and mid-semester tests.

Practical examinations are conducted by external examiners appointed by the university. Our faculty members are encouraged and supported to attend seminars, conferences, and workshops. Guest lectures are also conducted to sharpen the academic and professional skills of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is done on the basis of assignments and mid-term tests for every course in each semester. According to the exam schedule of the affiliating university, the college adjusts the academic calendar for the internal examination and add-on courses. The academic calendar is prepared well in advance for the ensuing academic session. It carries a tentative schedule related to the admission process, teaching-learning schedule, evaluation process, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized. Some important parts of the academic calendar are departmental activities, planning of extra-curricular activities by NSS and NCC wings, Sports Department and conducting examinations by the examination committee of the college.So continuous internal evaluation of the students is made

through home assignments, surprise tests andunit tests. The CIE of student includes projects and assignments. The examination committee prepares the date sheet for the house exams. Answer books evaluation is done by the subject teachers. The Principal periodically reviews the semester's progress and makes appropriate suggestions during the meetings of the academic committee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is determined by the affiliating university to which the college adheres. However, the syllabi offered, do touch upon issues like gender sensitization, human values, environment and sustainability in various subject curricula. Thus it is college's constant endeavor to integrate these aspects into the curriculum. The university has made the course Environmental Studies (EVS)

compulsory for undergraduates in an effort to increase environmental awareness among students and Drug Abuse: Problem, Management and Prevention course to guide the students about the bad impact of drugs.

To mark the beginning of the session, the college organizes Shri Akhand Paath Sahib to seek the blessings of the Almighty. Students are motivated to become members of NSS, NCC & other such organizations, which inculcate the spirit of social service & patriotism in them.

To make the students environment conscious, the college organized 'Swachhta Rally,' 'Plantation Camp byNSS and 'Stubble Burning Rally.' In the context of human values, the college organized a 'Dengue Prevention Rally'. As anextracurricular activities, the college organized "Talent Hunt" Program. An interstate educational tour was also organized. Teachers are always motivated to provide simple and effective tips to students to adopt an environment friendly attitude and lifestyle.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may	**C. Feedback collected and**

be classified as follows	**analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://ggskcsarhali.ac.in/iqac-data/1.4.1-student-feedback-report-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

329

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college recognizes that students are the primary focus of the learning process. To ensure the effectiveness of the learning process, mentor-mentee interaction and class tests are the appropriate ways by which the teachers determine learning level of

students. Based on their observations, the learning levels of students are divided into slow learners, moderate learners and advanced learners. As all three types of learners differ in their learning ability, the teachers develop a plan of action accordingly. Slow learners are given additional time by holding extra classes for them. Students are provided with simplified study material. Teachers conduct regular class tests for assessment and improvement. For slow learners, students are asked to prepare specific topics with teachers and teach the classmates who ask questions to improve learning by students. Students showing tendencies for advanced learning are given additional support material and guidance to improve their learning ability. Moderate students have the option to go along with either of two groups of learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
329	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are the primary focus of the institution's learning process. To achieve this, the teacher uses a variety of educational approaches, including traditional classroom teaching, creative and innovative approaches, as well as additional classroom activities and assignments. Classroom teaching with the help of ICT tools helps students to grasp the concept better and more comprehensively.Language and literature students are guided to watch videos relevant to the course content to help them grasp the literary text comprehensively.

Students' problem-solving skills are developed by assigning tasks to

them. P.G. students deliver seminars on assigned topics, making them actively involved in the learning process. For experiencial learning, students of BCA,M.Sc.,M.Com are assigned projects and practical work as per their curriculum.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information, communication and technology are used by the teachers to stimulate the students' creativity. The state-of-the-art facilities include seminar/conference rooms and lab equipped with computers. Information and communication technology (ICT) equipment is used in classes/computer laboratories wherever possible. The faculty also holds online classes/send study material using different platforms such as Google-meet, Zoom and WhatsApp.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

266

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Before the academic session begins, the institution prepares the academic calendar for the students. Students are informed about the time schedule for various institutional activities such as house test and university exam. Students are also informed about the exact schedule for Class/House test through notice and circulars. Students are also given information about their Syllabi and time span of their completion, university paper pattern & the evaluation process. Periodic assessment of performance is carried out by monitoring class attendance, assignments, class tests and participation in different co curricular activities. House test question papers are set according to the university pattern. Students are evaluated and their answer sheets are returned to them informing them of their performance. Teachers discuss question papers with students and give them tips on how to attemptthe paper more effectively.Students are given time schedulebut relaxation can be provided depending on the circumstances, learning levels and other needs of students. Class test and other academic activities are held regularly for better learning outcomes.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college makes sure that all students' grievances are addressed in a transparent, speedy and effective way. The institution offers two types of examinations: internal examination and external examination. Students' grievances in terminal examination may be related to the totaling of their answers for assessment and the interpretation of the answers for assessment. If any grievances are related to the totaling, they are immediately addressed by the teacher on producing the answer book. If a student is not happy with the evaluation, they can contact their teacher concern to re-evaluate their paper. The teacher must re-evaluate and provide the answer book within a period of two working days. Students who are not happy with the re-evaluation can contact their head of department to get their copy re-evaluated. As for university examination, the university conducts the evaluation in various marking centres set up by the university. Students who are

unsatisfied with the result have the option to re-evaluate within ten days of declaring the result by making a payment to the university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college tries to ensure that the desired programme results and course results are achieved, which is essential to achieve the goals of imparting quality education. Programme outcomes are mentioned on the college website for the benefits of all students and teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://ggskcsarhali.ac.in/all-courses-index-eligibility.html
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are communicated to students during thier admission counselling. Students' regular progress is evaluated through classroom interaction, class test, house test and final exam conducted by college and the affiliating university. Students are given assignments and topics for seminar presentation. These help to evaluate the success of courses. Projects in some classes help to determine the success of courses and program. Staff meetings are held at department level to review the students' progress and to ensure that the syllabus is completed on time so that optimal learning outcomes can be achieved. Program results are evaluated only at the end of a programme. Teachers are informed about the improvements needed to achieve the course outcomes of a programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

44

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggskcsarhali.ac.in/iqac-data/student-satisfaction-survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has been involved in organizing seminars, workshops to ensure real time experience for students in the real world. The main

focus is to inculcate entrepreneurial skills amongst students and train them for the future. Invited talks and lectures by resource persons instil enthusiasm amongst students for education, and thus enabling them to develop intellect required for future education and jobs in various sectors. The college endeavours to provide the required facilities to the students and necessary guidance is extended. The faculty members are also encouraged to upgrade themselves through various faculty development programmes such as conferences, seminars and refresher courses. The college also conducts extension programmes to impart human and social values among its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities organized by the institution contribute a lot in the holistic development of students.They help in inculcating awareness about social issues and skills of students.

? Students takean active part in undertaking different social activities such as cleanliness drive, environment awareness, their voting rights, legal and health services etc. in their adopted village during the NSS Camp.

? To make the students environment conscious, the college organized 'Swachhta Rally ', 'Plantation during NSS Camp' and 'Stubble Burning Rally'. In the context of human values, the college organized a 'Dengue Prevention Rally '.

? The college organized "Talent Hunt Program" ,Nukad Natak,Religious Activities,Eduactional Tour etc.to enhance the cognitive experience of the students. Teachers are always ready to provide simple and effective tips to students to adopt an environment friendly attitude and life style.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

826

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has sufficient infrastructure to meet the present requirements of the students. There are total of 39 classrooms in the college capable of accommodating around 50 students each and a few rooms having a capacity of 100 students each. The college is Wifi enabled. There is an air-conditioned well maintained Seminar room with a projector, table-top mike and the capacity to seat 125 individuals. There are 11 laboratories, 1 Chemistry lab, 2 Physics lab, 1 dark room, 1 Biology lab, 1 language lab and 2 fashion designing labs. There are 2 ICT labs with 60 computers and 1computer hardware lab. The College has acanteen which serves hygienic food at reasonable rates. The college has a double-storey fully air-conditioned library. The library has a rich collection of books, popular magazines and newspapers. It has reading room for staff members. The college has a large, spacious playground for volleyball, kho-kho, cricket and facilities for indoor like chess, carrom, ludo, table-tennis etc. There is a gymnasium cum yoga centre. The college offers space for hassle-free parking. In response to the COVID-19 pandemic, medical cum first aid facilities werestrengthened.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities,sports,games(indoor, outdoor), gymnasium/yoga center etc CULTURAL ACTIVITIES :- Besides academic pursuits, the college encourages students to achieve all round personality development. Keeping the interest of the students, the college encourages them to participate in cultural activities and sports etc. The objectiveis to provide social,cultural and recreational activities for the college community. The college try its best to provide various opportunities to students which help in enhancement of inter- personal skills and experiences like confidence, self presentation, team work and collaboration, time management and organisational skills. SPORTS :- The campus has various facilities for sports and games.vizbadminton ,football ,hockey ,volleyball , table tennis , Chess, Ludo and carrom board. The sports facilities are maintained diligently. GYMNASIUM CUM YOGA CENTER :- The college has a well equipped gym to promote health and fitness among taechers and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is a key learning resource integral to the teaching learning process and it is managed by the Librarian and his team along with the Library Committee.The College Library is air-conditioned, Wi-fi enabled and has a seating capacity of 150 students. The library automation is partially managed by using VISTA FOR WINDOWS & VEDANTA SOFTWARE (library automation software) version 3.0.This software helps in managing data efficiently and effectively. Housed on two floors,the librarywell furnished with comfortable chairs and tables for students and teachers. It houses more than 24608 books, 08 journals, 35 popular magazines, 70 CD's and other important books related to Science and Technology, Social Sciences, Arts and Humanities, Commerce and Management. There is enough storage facility for books, a spacious well-lit,ventilated reading hall and a seprate room for teachers. All the data is

collected and duly maintained manually. Various types of registers are maintained such as in-out register, issue register,etc. Allstudent have their library cards. Only two books can be issued to a student at a time and for 15 days only against the library identity card. Keeping books for more than 15 days entails a fine as per library rules. The librarian can recall a book from a student at any time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.10447

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

156

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient IT infrastructure that facilitates academic requrirements in the college campus. The college provides dedicated leased line internet facility with an bandwidth of 8 MBPS to cater to the academic needs in the campus. The campus is Wi-fi enabled. The activities in the institute are under video surveillance with cameras. There is one LCD placed at a strategic location in the institute that displays information regarding any upcoming events, photographs of the events helds, campus news and activities. There are 2 computer labs in the college with 60 computers. The labs are designed to provide a comfortable seating arrangement pattern to facilitate imparting of instructions with freedom of movement in the lab for the teachers to assist students individually. The lab assistant periodically inspect the working conditionof the computer labs and suggest and the necessary maintenance work, if required. The computer labs are backed by an uninterrupted power supply to ensure smooth conduct of classes/practicals. There is one language lab to improve communication skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.3

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The aim of college is to impart quality and affordable education to students belonging to rural and remote areas. There is frequent interaction among the Principal and the various committees like the academic council, library supervisory Committee, student welfare committee, anti-ragging committee, purchase committee, grievance redressal committee, seminar committee, guidance-cum-placement cell, literary association, alumni association and publication committee

which lead to optimum utilization of the present resources. All decisions pertaining to new programs or activities in the college are discussed in staff meetings. The Academic Committee plays a crucial role in evaluating the possibilities for rational and optimal use of available time and space. The Library Supervisory Committee monitors the effective functioning of library services. The Committee takes library related decisions including budget like purchase of books. A Sports Committee has been formed for the maintenance and upkeep of facilities and equipment pertaining to Sports activities. Prescribed norms are followed before any purchase, repair or replacement decision is taken. The college has appointed a computer lab assistant to provide regular computer related support services. The housekeeping staff ensure cleanliness and hygiene of classrooms and the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

86

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

100

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	https://ggskcsarhali.ac.in/download-center.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Guru Gobind Singh Khalsa College, Sarhali, provides platform to foster holistic development of students and ensures their active participation in various academic, co-curricular and extracurricular activities. Students' participation is encouraged so that certain essential soft skills can be instilled among them like understanding group dynamics, leadership skills, communication skills, emotional intelligence, social responsibility etc. The college strongly believes that students must learn good citizenship values and become responsible citizens. Students are assigned various roles and duties during college events so that they can learn to face and overcome challenges in life and stay motivated.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association exists in the college though it has not yet been registered. The purpose of alumni association is to build a strong bond between alumni and its Alma Mater. The association provides a platform through which the institution and alumni can serve each other's interests viz. the institution disseminates information to the alumni regarding efforts put forward to achieve excellence in various academic and non academic spheres and alumni provides support financial/ non financial to its Alma Mater. A meeting of alumni association was held in the college in the session 2021-22.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/college-alumni-association.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Vision: A college's vision outlines the institution's future
direction and desired impact. Every year IQAC hold meetings and
decides to hold certain activities etc. in consonance with the Plan
and vision and mission of the college. The mission of college is to
nurture a healthy human resource that is endowed with materially,
intellectually, moraland spiritually that is empowered to transform
the society.

Mission: To uplift the society through education. The following
activities performed by the college under the shared governance
arereflective & is in tune with the mission and vision of the
college.

Running skill oriented /addon/certificate programs

Stakeholders participation on major developmental issues

Development & upgradation of infrastructure & efforts for eco
friendly campus

To provide education to each and every category of society (By
providing SC scholarship, Minority scholarship, Nishkam scholarship,
College fee concession)

Various wings like NSS and NCC concentrate on upliftment of the
society through social work awareness and training programs on
social issues and financial aid to weaker sections of the society.
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

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Decentralization in institutional practices involves transferring
decision-making authority and responsibilities from a central
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authority to various levels or units within the organization. This approach promotes a more distributed and flexible management structure, often yielding benefits.

The Institute has many committees with different roles and power for effective implementations of various academic and non- academic matters for efficient working of college system.

There are various committees such as student welfare committee, admission committee, publication committee, examination committee, discipline committee, seminar committee, grievance redressal committee, anti ragging committee.Staff members are included in these committees for smooth working of the college affairs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

More endowments and scholarships instituted to motivate students Mentor-mentee system to develop teacher student bonding. Academic and Administrative Audit conducted every year to confirm the appropriate functioning of different bodies. As the institute is affiliated to GNDU,itsacademic calendar is followed for formulating common workpractices. Academic activities are enhanced using ICT tools along with the conventional teaching methods.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college governing body is the apex body that comprises President, Hony. Secretary, Principal and two representatives of the

staff.There arefunctional committees such as anti-ragging committee, discipline committee, student welfare committee, alumni association, fee fixation committee, etc. These committees have well defined respective functions and are given powers in the matter of decision making with the in tunevision and mission of the institution.

Appointment and servicerules :

Appointment and service rules in collegeen compass guidelines for hiring faculty and staff, outlining job descriptions, qualifications, salary structures, and benefits. These rules ensure transparency, fairness, and adherence to institutional policies, contributing to the effective functioning of the college and the well-being of its employees. The institution follows the service and promotional rules as delineated by UGC, Punjab Govt. and the affiliating University GNDU, Amritsar.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

-EPF

- Provision of different types of leaves like casual leave, duty leave, medical leave, maternity leave etc as per Punjab govt. service rules

-Transportation facilities for local and outstation assignments

- Well Furnished staff rooms

-Wifi Facility

-Medical Facility

-Parking Facility

- Canteen with hygienic food

- Loan against salary

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`01`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The head of the institution shares appreciation and concerns regarding the faculty with the respective heads of department in order to mentor and improvetheir performance.A well drafted performance appraisal system plays an essential role in the overall performance and management of the institution. The performance appraisal of the teaching faculty is done through API, ACR and CAS (as recommended by UGC). It is based on three parameters : academic, research and extra- curricular activities.

Academic Performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution. As per UGC norms API has been divided into three stages for Assistant Professor to become Associate Professor, from stage I to II the documents are screened and from III to IV screening is done with aninterview. The college also follows CAS for the associate professors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly to keep transparency and governance at place. Internal Audit: The internal audit is conducted annually by following a proper procedure for the income and expenditure to be placed in different heads. The requisition form is duly filled for purchases and approval is taken from the Principal and submission is done to the accountant in the administrative office of the college. The college has a purchase committee for various events, which follows a procedure and the bursar keeps supervision. The external CA appointed by the Management verifies the accounts.

External Audit: For external audit, auditors come from punjab govt higher education deptt. from time to time. The college ensures

keeping the accounting records transparent. Balance Sheets and other financial statements are prepared clearly indicating amount spent under different heads. Financial statements are signed by Superintendent, Bursar, Principal, and the Chartered Accountant and are put before the governing body for their perusal and observations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.A team of Principal, bursar, accountant monitors the statutory and nonstatutory funds and devises means to optimally use funds.

The Purchase Committee supervises and tracks expenditure on the purchase of exegencies considering immediate and future needs. Centre and State Government give benefit to student by means of DBT like Minority scholarship, SC/ST Scholarship,NSS/NCC, and salary grant for aided staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

E-governance Initiatives: IQAC of the college has taken following e-governance initiative to improve the quality of administrative work:

for automating accounting system, accounting software like Busy/Tally (version 5.3-2021) are used in administrative office.

-In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under:

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to the teacher learning process and research.

-College has created WhatsApp groups of students and staff members for sending academic notes, e- notices and messages.

- College Website of college is regularly updated to provide latest information on college activities

- Dissemination of information on social media such as Facebook and Instagram

- Campus has been fortified by extensive e- monitoring through CCTV cameras

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC acts as a coordinating body of the college undertaking institutional reviews of teaching learning process for the implementation of innovations/suggestions in order to assure quality and excellence.

Advance Academic plan: A number of activities are carried out by NSS, NCC and various other clubs, societies with emphasis on holistic development of students with focus on spiritual, mental, emotional and social development.

Under the guidance of IQAC, the institutions plans the academic and co-curricular activities.

It also contains the tentative dates of examination, vacations as per university and Punjab govt. directions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The well-being of students in gereral and girls students in particular is important for the college. Security cameras installed at key locations in the college campus are used to monitor the security and safety of students. Security guards are stationed at college gates. Moreover, students seek permission from teacher-in-charge in case they need half-day leave. Separate common rooms are there for girl students where they can relax and socialize while reading, conversing or doing other leisurely activities. The female students have a provision of separate reading hall in the library. The gymnasium timings are kept separate for girls and boys. Although it is a co-educational college, there is a gender specific course "Diploma in Stitching and Tailoring" that aims at developing vocational skills among girls..

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy	**C. Any 2 of the above**

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Different color bins are installed in college campus and canteen, as to segregate the dry and wet waste and students are instructed to use them accordingly. Recyclable waste is disposed for recycling purposes to interested vendors.

Liquid waste management

Waste RO water is used for watering the plants in college campus and flushing toilets.

Waste recycling system

The fabrics are upcycled by the fashion designing department by converting them into utility pieces or put together to be used in dressses and fabric masks.convert into big fabrics such as dresses and fabrics masks . Moreover rough pages are reused for getting printing work in the office to reduce the use of paper.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance	**D. Any 1 of the above**

of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college's motto is "Shubh Karman Te Kabhun Na Taron". So the institute is also keen on doing good deeds with determination and seeks welfare for all irrespective of any discrimination on the basis of language, culture and religion. Commemorating the 400th birth anniversary of Sri Guru Tegh Bahadar ji, a quiz contest was

held in association with Guru Nanak Multiversity and Educate Punjab Project (PRERNA). Sri Akhand Path Sahib is performed in college in which all students participate irrespective of any culture, religion or language.An Environment conservation rally was organised for making the local community aware.A Recruitment drive was held in college campus, an initiative by Punjab Government 7th Mega "Rozgar Mela".Through "Talent hunt" competition the institute encourages the pupils to be aquainted with cultural values by providing them an opportunity to participate in Phulkari, Rangoli etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Annual college function starts with the recitation of college shabad to promote value based learning..

Sri Akhand Path Sahib is organized to impart values to students.

Farewell functions are organized for outgoing classes.

Environment awareness rally is conducted by the NSS department.

Blood donation camp is organized in collaboration with Bhagat Puran Singh Khoondan Committee, Patti.

Sehaj path is conducted for the students in collaboration with Sehaj Path Sewa Society, Patti.

Talent hunt competition was held in college to bring out the hidden talent and to promote our cultural heritage among students. Students participate in various events viz. Rangoli, Phulkari, Turban tying etc.

Dengue Prevention Stubble Burning Prevention rallies were organised by NCC Cadets

Nukkad Natak on "Importance of Teachers and Education" was staged by Red Art Theatre group.

Career Counseling seminar by IBT

Quiz contest was held on 400th birthday celebration of Sri Guru Tegh bahadar ji in association with Guru Nanak Multiversity and Educate Punjab Project(prerna).

7th Mega Rozgar Mela by Punjab govt organised in the college

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sri Akhand Path Sahib is performed annually.

Environment awareness rally is conducted by the NSS department.

Blood donation camp is organized in collaboration with Bhagat Puran Singh Khoondan Committee, Patti.

Dengue Prevention rally by NCC,Stubble Burning Prevention rally was organised by NCC

Quiz contest was held on 400th birthday celebration of Sri Guru Tegh bahadar ji in association with Guru Nanak Multiversity and Educate Punjab Project.(prerna)

7th Mega Rozgar Mela by Punjab govt organised in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Social Responsibility

Objective: To help the youth to find jobs/career avenues.

Context: 7th Mega Rozgar Mela was organized in college campus, for general public. College students and staff performed various duties and guided the visitor/students to find the best possible venues for them.

A career counseling seminar wa sorganized in college in collaboration with IBT and students were oriented about various job opportunities after graduation or post-graduation.

Evidence of success: Many students benefitted with this move as they came to know about various job opportunities in public and private sectors.

Title: Gender Sensitization

Objective: To encourage girl students to participate in different

activities in the institution.

Context:It is observedthe girls sometimes lack confidence, information and expression. Thus to remove there barriers, the girls are motivated by our staff to participate in extension activities conducted by NCC and NSS wings as well as other activitiesetc by the college.

Evidence of Success: The number of girl students has increased in NCC and NSS.

File Description	Documents
Best practices in the Institutional website	NIL
Any other relevant information	https://ggskcsarhali.ac.in/iqac-data/7-2-1-(21-22)-best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since the institution envisions to develop human resources for meeting diverse socio-economic requirements of the society, the efforts are made in different ways to achieve this aim. Schedule Caste students are given free education as per the government policy and they are helped to get the free ship card. The studentsbelonging to minority communities (Sikh, Jain, Bodh, Muslims) who are economically under privileged are provided scholarship facility. Moreover, Nishkam Sikh Welfare Council, New Delhi and Sikh Human Developments Foundation, USA also grants scholarship upto 33000/- to the deserving and needy students. Moreover, the institute itself provides 50% tution fee concession to the students who have scored more than 90% marks in their last examination.

The Siblings are also given special fee concession. The subsidized transport facility is also provided, so that students from remote areas could reach the college in time, safely and easily. The institute is successful in increasing the strength of students through such efforts. For all round development of students, various activities like blood donation camp, talent hunt, tree plantation were also organized.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

To organize more sports related activities in college

To increase the strength of students

To encourage under-priviledged students for further studies

To increase the number of regular courses and professional add-on courses

To increase the green cover in college campus