



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

<b>1. Name of the Institution</b>	<b>GURU GOBIND SINGH KHALSA COLLEGE</b>
• Name of the Head of the institution	<b>Dr Jasbir Singh</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9501746500</b>
• Mobile no	<b>9501746500</b>
• Registered e-mail	<b>ggscollegesarhali@yahoo.co.in</b>
• Alternate e-mail	<b>jasbir2gill@yahoo.com</b>
• Address	<b>Village &amp; Post Office Sarhali Kalan Tehsil &amp; district Tarn Taran Punjab 143410</b>
• City/Town	<b>Tarn Taran</b>
• State/UT	<b>Punjab</b>
• Pin Code	<b>143410</b>
<b>2. Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>

• Location	Rural												
• Financial Status	Grants-in aid												
• Name of the Affiliating University	Guru Nanak Dev University Amritsar												
• Name of the IQAC Coordinator	S.Paramvir Singh												
• Phone No.	9417956567												
• Alternate phone No.	9501746500												
• Mobile	9417956567												
• IQAC e-mail address	pvsg7@yahoo.co.in												
• Alternate Email address	ggscollegesarhali@yahoo.co.in												
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://ggskcsarhali.ac.in/iqac-data/aqar-2021-22.pdf">https://ggskcsarhali.ac.in/iqac-data/aqar-2021-22.pdf</a>												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ggskcsarhali.ac.in/downloads/academic-calendar-2022-23.pdf">https://ggskcsarhali.ac.in/downloads/academic-calendar-2022-23.pdf</a>												
<b>5.Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>Nil</td> <td>2005</td> <td>20/05/2005</td> <td>19/05/2010</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	Nil	2005	20/05/2005	19/05/2010
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B+	Nil	2005	20/05/2005	19/05/2010								
6.Date of Establishment of IQAC	01/08/2005												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>0</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	0		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Nil	Nil	Nil	Nil	0									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of formation of IQAC	<a href="#">View File</a>												
9.No. of IQAC meetings held during the year	2												

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>* Conducted Career Counselling Seminar * Conducted seminar cum workshop on moral and ethical values * Started skill enhancement and need-based programmes viz. Diploma in GST Filing, Diploma in IT Enabled services, Diploma in Fashion Designing under open and distance mode * celebrated World Environment Day * Organised 7 Day NSS Camp</p>	

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
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Plan of Action	Achievements/Outcomes
To start new skill enhancement and need based programmes	The college started a few skill enhancement and need based programmes under distance and open mode of education viz. Diploma in GST Filing, Diploma in IT Enabled services, Diploma in Fashion Designing. Eighteen students got enrolled in these programmes.
To lay emphasis on moral and ethical values among students	The college organised a seminar cum workshop on the importance of moral and ethical values in life with the help of Sehaj Path Sewa Society in which 135 students participated and got benefitted.
To enhance the spirit of discipline and social responsibility among the students	A seven day NSS Camp was organized in which 100 student volunteers (both boys and girls) participated. They were involved in various activities like tree plantation, cleanliness drive, wall painting and visiting Harike bird sanctuary for first hand experience of environment and biodiversity conservation measures.

To make efforts to create awareness among students about their career prospects and future planning

The college conducted a career counselling seminar in which 95 students participated and they got the information on career opportunities.

To make concerted efforts to increase the student strength of the college by adopting various viable means like visiting schools and interacting with prospective college students, personal counselling at admission time, using media to spread info on quality education, infrastructure, courses and programmes offered, facilities available, scholarships offered etc.

Through the dedicated endeavors of the college staff and a focus on delivering high-quality education, coupled with the provision of diverse facilities, there was a significant surge in student enrollment during the academic session of 2022-23. The college witnessed a remarkable growth, with enrolments increasing from 329 in 2021-22 to 673 in 2022-23.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15. Multidisciplinary / interdisciplinary

The college, operating as a multi disciplinary institution, currently offers programs in arts, science, commerce, and computer science. As a government-aided establishment affiliated with GNDU Amritsar, it plans to integrate humanities and science courses at all levels, aligning with the guidelines stipulated by the affiliating university. As the college operates under the governance of the affiliating university, it does not offer credit-based courses at this time. It has to adhere to the prescribed guidelines. Instead, the college facilitates exit and entry courses as directed by the associated university. The institution actively conducts various awareness programs under the directions of the Government of Punjab.

16. Academic bank of credits (ABC):

Academic bank of credits will be implemented by the institute as per the instructions of the government of Punjab or the affiliating university.

17. Skill development:

The college provides a Diploma in Women's Stitching and Tailoring, offering students hands-on training that equips them to be self-reliant upon course completion. Likewise, the Computer Application Diploma includes practical training, preparing students for prospective job opportunities post-course. The college has established an affiliation with Jagat Guru Nanak Dev Punjab State Open University, introducing

Certificate course in GST, Diploma in IT-enabled Services, and Fashion Designing under distance and open mode of learning (ODL). These courses are tailored to meet specific needs, enhance skills, and align with career goals.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Punjabi is an elective subject in the BA program and a mandatory component in the BA/BSc and B.Com courses provided by the college. Engaging with these subjects allows students to acquire a deeper understanding of their language and culture. Instructors utilize a bilingual approach to clarify concepts for the students.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college provides BCA, B.Com, M.Com, and M.Sc courses with a strong emphasis on course outcomes. Upon successfully completing these professional programs, students acquire the essential knowledge and training required to pursue freelancing or secure suitable employment within their specialized field. Similiarly, new skill and need-based programmes in affiliation with JGND PSOU were launched which have focus on outcome. These programmes are: Diploma in GST Filing, Diploma in IT enabled services and Diploma in Fashion Designing.

**20.Distance education/online education:**

As the college is affiliated to GNDU and falls under DPI (C) Govt of Punjab, an autonomous decision regarding ODL mode cannot be made. The college will adopt ODL mode only if the higher authorities approve it. However, during the session 2022-23, the college got affiliation with (Jagat Guru Nanak Dev Punjab State Open University (JGNDPSO University), Patiala Punjab and started a few courses under open and distance education mode viz. Certificate course in GST, Diploma in IT enabled services and Diploma in Fashion Designing under distance and open mode. These courses are need-based, skill enhancing and career oriented.

**Extended Profile**

**1.Programme**

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	673
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1344
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		90
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		32
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
3.2 Number of sanctioned posts during the year		22
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1 Total number of Classrooms and Seminar halls		40
4.2 Total expenditure excluding salary during the year (INR in lakhs)		54.2
4.3 Total number of computers on campus for academic purposes		60

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliated with Guru Nanak Dev University, Amritsar, the college strictly adheres to the university's prescribed curriculum. While lacking autonomy in curriculum development, the college actively proposes improvements by forwarding suggestions to the board of studies at Guru Nanak Dev University, Amritsar. Academic calendar is prepared before the commencement of the academic session and circulated among students.

The academic procedures of the college are streamlined, with department heads collaborating with the principal to establish timelines, workloads, and other administrative responsibilities at the commencement of each semester.

Student assessments are based on class assignments, class tests, and mid-semester examinations. Practical examinations are overseen by external examiners appointed by the university. Faculty members are actively encouraged and supported to participate in seminars, conferences, and workshops, and guest lectures are organized to enhance the academic and professional skills of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://online.gndu.ac.in/syllabi.asp">https://online.gndu.ac.in/syllabi.asp</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is conducted through assignments and mid-term tests for every course in each semester. Following the academic and exam schedule provided by the affiliating university, the college adjusts its internal examination and add-on courses within the academic calendar. This calendar is meticulously prepared well in advance for the upcoming academic session, outlining a tentative schedule for the admission process, teaching-learning sessions, evaluation procedures, curricular and co-curricular activities, extra-curricular events, and major departmental and institutional functions.

Key elements within the academic calendar encompass departmental activities, extra-curricular initiatives by NSS and NCC wings, sports activities, and the administration of examinations by the college's examination committee. Continuous internal evaluation of students involves various assessments such as home assignments, class tests, mid-term tests, surprise tests, unit tests, projects, and assignments. The examination committee, responsible for creating the date sheet for house exams, ensures subject teachers evaluate answer books. The Principal actively participates in staff meetings, periodically reviewing the semester's progress and offering appropriate suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://ggskcsarhali.ac.in/iqac.html">https://ggskcsarhali.ac.in/iqac.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

While the college adheres to the curriculum determined by the affiliating university, it actively incorporates elements such as Gender Sensitization, Human Values, and Environment and Sustainability into various subject curricula. Our ongoing commitment is to integrate aspects related to professional ethics, gender, human values, and environmental sustainability.



To inaugurate the academic session, the college arranged the Shri Akhand Paath Sahib of Guru Granth Sahib Ji to seek divine blessings. Students are encouraged to join organizations like NSS and NCC, fostering a spirit of social service and patriotism. In a bid to promote environmental consciousness, the college conducted a '7-day NSS Camp' and organized a blood donation drive. Sports competitions, annual prize distribution functions, and a special lecture on various occasions are organized these activities form a regular feature of the academic life of the college. A special lecture on 'Shaheed Bhagat Singh' was held to understand the ideology of Bhagat Singh and its relevance. Additionally, the college hosts extracurricular activities, including rangoli, painting, and poster-making competitions. Teachers actively provide simple yet effective guidance to inspire students to adopt environmentally friendly attitudes and lifestyles..

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

10

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students  
Teachers  
Employers  
Alumni

B. Any 3 of the above

File Description	Documents
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URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ggskcsarhali.ac.in/iqac-data/1.4.1-student-feedback-report-2022-23.pdf">https://ggskcsarhali.ac.in/iqac-data/1.4.1-student-feedback-report-2022-23.pdf</a>

## TEACHING-LEARNING AND EVALUATION

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

673

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

417

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution recognizes the pivotal role of students in the teaching-learning process. Evaluation of students' learning levels through mentor-mentee interactions and class tests is crucial. Students are categorized as slow, moderate, or advanced learners based on assessments, leading to tailored action plans. Special attention is given to slow learners, with extra classes and simplified materials. Regular tests and participative activities enhance understanding. Advanced learners receive supplementary materials, while moderate learners choose support categories based on their needs. This personalized learning approach reflects a commitment to meeting each student's unique requirements, supported by continuous evaluation for an optimized learning environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
673	32

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution places students at the center of the teaching-learning process. Diverse educational methods, from traditional to innovative approaches and extracurricular activities, are employed. ICT tools enhance classroom instruction, fostering a deeper understanding of concepts. Active engagement, aided by audio-visual aids like literature videos, enhances comprehension. Problem-solving skills are honed through tasks, seminars, and practical applications, promoting hands-on learning experiences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ggskcsarhali.ac.in/ict-tools.html">https://ggskcsarhali.ac.in/ict-tools.html</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To foster creativity, educators strategically leverage information, communication, and technology (ICT) tools. The institution's modern infrastructure, featuring well-equipped seminar rooms and classrooms with the latest computer technology, facilitates interactive learning experiences. This includes the integration of ICT tools in classrooms, computer labs, and state-of-the-art science laboratories. Additionally, faculty actively conducts live online classes through platforms such as Google Meet and Zoom, providing students with versatile and interactive educational opportunities. The institution's multifaceted approach, embracing technology to enrich the educational experience, underscores its commitment to fostering creativity and preparing students for the evolving demands of modern education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

241

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution meticulously prepares the academic calendar, guiding students with schedules for activities, house tests, and exams. Specifics about class/house tests are communicated through notices and WhatsApp groups. Ongoing assessments include monitoring attendance, assignments,

and co-curricular activities. House test question papers adhere to university patterns, with thorough discussions and feedback sessions. The robust internal assessment mechanism ensures regular class tests, contributing to enhanced learning outcomes.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution is dedicated to resolving student grievances transparently and efficiently. Internal and external examinations prompt two types of grievances. Redressal for evaluation-related concerns involves teachers rectifying discrepancies. Students dissatisfied with internal evaluations can opt for re-evaluation, while university exam evaluations can be challenged within ten days. This mechanism addresses student concerns about assessments in both internal and university examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Attaining program, program-specific, and course outcomes is paramount for the institution. Program outcomes for all courses are transparently displayed on the website, serving as a reference for stakeholders. Clear communication channels ensure students and teachers understand specific outcomes. The commitment to outlining and communicating educational objectives aligns with the institution's mission of delivering quality education imbued with values and environmental responsibility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gskcsarhali.ac.in/all-courses-index-eligibility.html">https://gskcsarhali.ac.in/all-courses-index-eligibility.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

During admission counseling, students are informed about program and course outcomes. Continuous progress is assessed through various means, including tests, examinations, assignments, and presentations. Regular staff meetings review student progress and ensure syllabus completion. The judgment of program outcomes occurs at the program's end, analyzed annually for improvements. This feedback loop reflects the institution's commitment to ongoing enhancement.

File Description	Documents
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Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://ggskcsarhali.ac.in/iqac-data/ggskc-course-outcomes.pdf">https://ggskcsarhali.ac.in/iqac-data/ggskc-course-outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

51

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ggskcsarhali.ac.in/iqac-data/student-satisfaction-survey-2022-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution tries to cultivate an environment conducive to innovation and dissemination of knowledge. It tries that students gain real-world experience. The emphasis is on instilling practical skills in students so as to prepare them for future challenges. The college is dedicated to providing students with the necessary facilities, offering guidance as needed. Faculty members are encouraged to enhance their skills through participation in various development programs such as conferences, seminars, and refresher courses. Additionally, the institution conducts extension activities aimed at instilling human and social values in its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
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URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

#### 3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The curriculum aligns with the guidelines of the affiliating University, and although it is prescribed by the University, it incorporates elements addressing Gender, Human Values, Environment, and Sustainability across various subject curricula. Consequently, the institute's ongoing commitment involves integrating pertinent aspects related to professional ethics, gender, human values, and environmental sustainability into the curriculum. Students are actively encouraged to join organizations like NSS, NCC, and others, fostering a sense of social service and patriotism.

In fostering environmental awareness among students, the college has organized events such as the "Environment Protection Rally" and "Environment Awareness." Within the realm of "Human Values," seminars have been conducted on topics like the significance of NCC, Religious Activities, International Women's Day, and moral / ethical values education. To enhance personality development, cultural programs have been celebrated. The college has also orchestrated various events, including Sports Meets, Annual Convocations, Alumni Meets, etc. Faculty members consistently provide practical tips to students for adopting an environmentally friendly attitude and lifestyle.

File Description	Documents
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Paste link for additional information	<a href="https://gskcsarhali.ac.in/college-events-news.html">https://gskcsarhali.ac.in/college-events-news.html</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2193

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

#### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides a well equipped infrastructure that gives the students excellent learning opportunities in tune with the vision of our college to provide quality and affordable education to achieve the desired goals. The college provides all means of safety and security measures through security guards, watchmen and 90 CCTV cameras. The college campus includes a playground, gymnasium cum yoga center and a cafeteria that are well maintained. The college provides services like photostat, a books and stationery shop and a medical room / first aid room. The institute has 39 classrooms which are airy, well lit with comfortable seating arrangements. Notice boards have been installed at important places in the campus that keep students informed about various college activities. The college has 7 laboratories to perform practicals of various subjects. The computer science laboratories are equipped with 60 computers, internet-connectivity, and projector to support practical sessions. The institute features a well equipped gym with equipment and gadgets like a treadmill, an elliptical trainer, weights, etc.

File Description	Documents
------------------	-----------

Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides academic pursuits, the college encourages the students to develop an all-round personality. The students are engaged in the planning and execution of various cultural activities under the direction of the in charge. A multipurpose hall with a built area of 25\*73 square feet having a seating capacity of 200 is available to organise various events like conducting workshops, seminars, debates, conferences, cultural programmes etc. The college provides various opportunities to students which help in enhancement of interpersonal skills and experiences like self confidence, self presentation, team work and cooperation, time management and organisational skills. The campus has various facilities for sports and games like badminton, football, hockey, volleyball, table tennis and indoor activities like chess, and carrom board. The NCC/NSS cadets are trained to impart leadership quality. They play a significant role in maintaining discipline among the students during the various events conducted in the college. The NCC cadets and NSS volunteers are motivated to participate in social activities like tree plantation, blood donation, fitness awareness programmes etc. The college has a well maintained gymnasium to promote health and fitness among teachers and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

674208

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded

Upload Details of budget allocation, excluding salary during the year (Data Template)

[View File](#)

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the resource hub of knowledge and has a good collection of books, journals, magazines and Periodicals. The college library is a double storey, well lit, air conditioned (9 air conditioners installed) and airy building. It has a seating capacity of about 150 students. The library has been partially automated using Vedanta software that maintains library data. A separate reading room is available for teachers. The library houses 25,053 textbooks, reference books, national and international journals, magazines and periodicals. During the year, 514 journals / magazines were added by way of donations by a few staff members of the college. The library under the supervision of the librarian functions all year. The library has a separate books issue section, reading section, and a reference books section. Every student can be issued a maximum number of two books. The college encourages the faculty to donate their old / used books for the enrichment of the library for the benefit of teachers and students alike.

File Description

Documents

Upload any additional information

[View File](#)

Paste link for Additional Information

Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description

Documents

Upload any additional information

No File  
Uploaded

Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)

No File  
Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

69858

File Description

Documents

Any additional information

[View File](#)

Audited statements of accounts

No File  
Uploaded

Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)

[View File](#)

4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

90

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college ensures that students and faculty members have access to latest computers and necessary software to meet the growing demand for IT requirements in the modern competitive world. The college has a broadband internet connection Wi-Fi (100 mbps) and IT infrastructure required to support teaching-learning activities for both teachers and students. Computer labs with 60 desktops are easily accessible to students. Computer labs are outfitted with LCD projectors and Wi-Fi to ensure efficient instruction, information sharing and knowledge absorption. There are 9 printers, 01 scanner, 01 Xerox machine, 07 LCDs. The college has a 50Mbps (leased line) Wi-Fi facility for staff and students to access study-related information. Printers and scanners are connected to the computers at strategic points to facilitate faculty and students. The campus is under 90 CCTV surveillance cameras for safety and security. To help the students improve their communication abilities, the language lab has 12 listening devices. The college's website, Instagram, Facebook pages and WhatsApp groups keep the students upto date on all of its activities. A high speed LAN and a Wi-Fi system support all the computers. The college frequently updates its office automation software such as Open Office, Antivirus. The college has a full time IT support personnel to support and maintain IT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

##### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4508716.47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's objective is to provide high-quality and cost-effective education to students from rural and remote areas. Regular communication occurs between the Principal and various committees, such as the academic council, library supervisory committee, student welfare committee, anti-ragging committee, purchase committee, grievance redressal committee, seminar committee, guidance-cum-placement cell, alumni association, and publication committee. This communication ensures optimal use of existing resources. Staff meetings are the forum for discussing decisions related to new programs or activities in the college.

The Library Supervisory Committee oversees the effective operation of library services. A Sports Committee is responsible for maintaining sports facilities and equipment, adhering to established norms before making any purchase, repair, or replacement decisions. The college has appointed a computer lab assistant to provide ongoing support services. The housekeeping staff plays a crucial role in maintaining the cleanliness and hygiene of classrooms and the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

339

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

137

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://ggskcsarhali.ac.in/index.html">https://ggskcsarhali.ac.in/index.html</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

6

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
------------------	-----------

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as



one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Guru Gobind Singh Khalsa College, Sarhali recognizes the significance of nurturing well- rounded individuals who are equipped with diverse skills. The college puts emphasis on students' participation in academic, co-curricular and extracurricular activities as these activities lead to the holistic development of students' personalities. Such activities inculcate team spirit, creativity, emotional intelligence besides instilling a sense of social responsibility. The college believes that such activities boost self-awareness and self-confidence among students besides exploring various dimensions of their personality. The college recognizes the fact that education extends beyond text books and class room environment. The college provides holistic environment which prepares students to establish their worth in the society and exhibit good citizenship behaviour. Co-curricular and extracurricular activities foster critical thinking abilities among students and lead to development of soft skills such as leadership, supportive communication and team work.

File Description	Documents
Paste link for additional information	<a href="https://ggskcsarhali.ac.in/index.html">https://ggskcsarhali.ac.in/index.html</a>
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1

Alumni association acts as vital conduits in bridging the gap between past, present and future of an educational institution. It plays a significant role in establishing long lasting connections between the Alumni and Alma mater. Such relationship goes beyond just formal meetings and plays pivotal role in sustaining spirit of the institution. It creates a network of connections whereby alumni share their experiences, provide invaluable insights and strengthen sense of shared identity. The meeting of college Alumni association is held every year in the college. In 2022-23, alumni association meeting was held on 29th April 2023. Around 41 alumni participated in this event and provided valuable feedback about the standing of the college and also suggested ways to further strengthen the spirit of the college. Financial support provided by the association helps in enhancement of institution's infrastructure and supporting poor students. Jaswinder Kaur Bajwa, an alumna of the college and now an NRI, financially supported nine students of the college who are pursuing higher education by providing funds amounting to Rs. 1, 18,000.

File Description	Documents
Paste link for additional information	<a href="https://gskcsarhali.ac.in/alumni-meet-29-april-2023.html">https://gskcsarhali.ac.in/alumni-meet-29-april-2023.html</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** A college's vision outlines the institution's future direction and desired impact .Every year IQAC hold meetings and decides to hold certain activities etc. in consonance with the plan and vision and mission of the college. The mission of college is to nurture a healthy human resource that is endowed with materially, intellectually, moral and spiritually that is empowered to transform the society. The college motivates and train students by conducting group discussions, seminars and personality development activities to meet the demands of the job market.

**Mission:** To uplift the society through education. The following activities performed by the college under the shared governance are reflective & is in tune with the mission and vision of the college.

Running skill oriented / addon / certificate programs.

Development & upgradation of infrastructure and efforts for Eco friendly campus.

The governance of the institution exhibits effective leadership and participatory mechanism which is in tune with the vision and mission of college as displayed on college website.

To provide education to each and every category of society (By providing SC scholarships, minority scholarship, Nishkam, College fee concession)

Various wings like NSS and NCC concentrates on upliftment of the society through social work awareness and training programs on social issues financial aid to weaker section of the society.

File Description	Documents
Paste link for additional information	<a href="https://gskcsarhali.ac.in/scholarships-available.html">https://gskcsarhali.ac.in/scholarships-available.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization in institutional practices involves transferring decision-making authority and responsibilities from a central authority to various levels or units within the organization. This approach promotes a more distributed and flexible management structure, often yielding several benefits. Librarian maintains various type of resources : Reference books, text books, magazines, newspapers.

The Institute has many committees with different roles and powers for effective implementations of various academic and non- academic matters for efficient working of college system.

There are various committees such as student welfare committee, admission committee, publication committee, examination committee, discipline committee, seminar committee, grievance redressal committee, anti ragging committee, staff members are included in each of these committees for smooth working of the college affairs.

File Description	Documents
Paste link for additional information	<a href="https://gskcsarhali.ac.in/index.html">https://gskcsarhali.ac.in/index.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

More endowments and scholarships instituted to motivate students. Mentor-mentee system has been incorporated to develop teacher student bonding. As the institute is affiliated to GNDU, its academic calendar is followed for formulating common workpractices. Academic activities are enhanced using ICT tools along with the conventional teaching methods. The college also prepares its own academic calendar each year that gives information on admission dates, classes dates, a few activities and events, mid-sem exams, vacations, university exams etc.

Student Mentoring in the academic system.

Transparency & Accountability in the evaluation process.

Strengthening of Faculty based on the student strength.

Strengthening Alumni activities.

Strengthening measures for Student Welfare.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://ggskcsarhali.ac.in/downloads/academic-calendar-2022-23.pdf">https://ggskcsarhali.ac.in/downloads/academic-calendar-2022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college governing body is the apex body that comprises President, Hony. Secretary, Principal and two representative of staff . There are functional committees such as anti- Ragging committee, discipline committee, student welfare committee, Alumni association, fee fixation committee, etc. These committees have well defined respective functions and are given powers in the matter of decision making with the in tune vision and mission of the institution.

Appointment and services rules:

Appointment and service rules in college encompass guidelines for hiring faculty and staff, outlining job descriptions, qualifications, salary structures, and benefits. These rules ensure transparency, fairness, and adherence to institutional policies, contributing to the effective functioning of the college and the well-being of its employees. The institution follows the service and promotional rules as delineated by UGC, Punjab Govt. and the affiliating University GNDU, Amritsar.

File Description	Documents
Paste link for additional information	<a href="https://ggskcsarhali.ac.in/iqac-data/code-of-conduct-for-teachers.pdf">https://ggskcsarhali.ac.in/iqac-data/code-of-conduct-for-teachers.pdf</a>
Link to Organogram of the institution webpage	<a href="https://ggskcsarhali.ac.in/iqac-data/college-organization-structure.pdf">https://ggskcsarhali.ac.in/iqac-data/college-organization-structure.pdf</a>
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded

Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

-EPF:It ensures financial security for employees post-retirement.

Employers and employees contribute a percentage of the salary to the fund, and the accumulated amount is given to the employee upon retirement, resignation, or other eligible conditions.

-Provision of different types of leaves like casual leave, duty leave, medical leave, maternity leave, etc as per Punjab govt. service rules.

-Transportation facilities for local and outstation assignments.

-Well Furnished departmental staff room

-Wi fi facility:teachers enhances digital teaching, research, and communication, fostering an enriched educational environment for effective teaching and learning.

-Parking Facility

-Canteen with hygienic food

-Medical / first aid facility

-Loan against salary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The head of the institution shares appreciation and concerns regarding the faculty with the respective heads of department in order to mentor and improve their performance. A well drafted performance appraisal system plays an essential role in the overall performance and management of the institution The performance appraisal of the teaching faculty is done through API, ACR and CAS (recommended by UGC) it is based on three parameters academic, research and extra- curricular activities

Academic performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution as per UGC norms APi has been divided into three stages for assistant professor to become associate professor , from stage I to II the documents are screened and from III to IV screening is done with an interview . The college also follows CAS for the associate professors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly to keep transparency and governance at place. Internal Audit: The internal audit is conducted annually by following a proper procedure for the income and expenditure to be placed in different heads. The requisition form is duly filled for purchases and approval is taken from the Principal and submission is done to the accountant in the administrative office of the college. The college has a purchase committee for various events which follows a procedure and the bursar keeps supervision. The external CA appointed by the Management verifies the accounts.

External Audit: For external audit, auditors come from punjab govt higher education deptt./university from time to time. The college ensures Keeping the accounting records transparent. Balance Sheets and other financial statements are prepared clearly indicating amount spent under different heads. Financial statements are signed by Superintendent, Bursar, Principal, and the Chartered Accountant and are put before the governing body for their perusal and observations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

253020

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. A team of Principal, Burser, Accountant monitors the statutory and non-statutory funds and devises means to optimally use funds.

The Purchase Committee supervises and tracks expenditure on the purchase of exigencies considering immediate and future needs. Centre and State Government give benefit to student by means of DBT like Minority scholarship, SC/ST Scholarship, NSS/NCC, and salary grant for aided staff.

File Description	Documents
Paste link for additional information	<a href="https://ggskcsarhali.ac.in/scholarships-available.html">https://ggskcsarhali.ac.in/scholarships-available.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**E-governance Initiatives:** IQAC of the college has taken following e-governance initiative to improve the quality of administrative work:

for automating accounting system, accounting software like Busy/Tally (version 5.3-2021) are used in administrative office.

In order to enhance the quality of the institution in all spheres, various quality assurance measures have been taken under the supervision of IQACs under:

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to the teacher learning process and research.

-College has created WhatsApp groups of students and staff members for sending academic notes, e notices and messages:

-College Website is regularly updated to provide latest information on college activities

- Dissemination of information on social media such as Facebook and Instagram

-Campus has been fortified by extensive e- monitoring through CCTV cameras

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities



IQAC acts as a coordinating body of the college undertaking institutional reviews of teaching learning process for the implementation of innovations/suggestions in order to assure quality and excellence.

Advance Academic plan: A number of activities are carried out by NSS, NCC and various other clubs, societies with emphasis on holistic development of students with focus on moral, mental, emotional and social development.

Under the guidance of IQAC, the institutions plans the academic and co-curricular activities taking in cognizance of the tentative dates of examination and vacations as per university notifications.and Punjab govt. directions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ggskcsarhali.ac.in/iqac.html">https://ggskcsarhali.ac.in/iqac.html</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

- As an effort towards encouraging women empowerment, a skill enhancing diploma course i.e. Diploma in Stitching and Tailoring is being run by the college where only girls take admission. It is a vocational course.
- Girl students are motivated to participate in NCC and NSS. They actively participate in all the events conducted by these wings of the college.
- In the girls common rooms indoor games like table tennis, carrom board and chess facilities are provided for diversion, entertainment as well as physical and mental exercise.
- For the safety and security, measures the campus walls have been fenced.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ggskcsarhali.ac.in/igac-data/7.1.1-aqar-2022-23.pdf">https://ggskcsarhali.ac.in/igac-data/7.1.1-aqar-2022-23.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**  
 There is a ban on littering and burning of solid waste in the campus as to keep it smoke free and litter-free. The waste plastic bins have been used as flower pots for campus beautification and promoting green cover.

**Liquid waste management:**  
 The waste water from RO is used for cleaning and washing purposes. Moreover, it is also used for watering the plants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
 1.Green audit 2. Energy audit  
 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The college is named after the Tenth Master of Sikhs Shri Guru Gobind Singh ji. So it follows his teachings also to "Recognize the whole human race as one."

The institute is providing an inclusive environment for everyone with tolerance and harmony towards cultures, religious, linguistic, communal, socio-economic and other diversities. All staff members respect different religions, cultures and languages. Moreover they try to inculcate same feeling among students. Many festivals like Sawan, Diwali, Gurpurbs are celebrated in the college campus with full fervour. The faculty and students greet each other with full zeal and enthusiasm, that establishes a positive interaction among students and teachers. Besides NSS and NCC units of the college play a vital role in promoting social responsibility and citizenship among students. Annual prize distribution cum Cultural function was organized. Students performed folk dances of Punjab Gidha, Bhangra and prizes were distributed to students. Sports meet was held to inculcate the feelings of sportsmanship, competition and team work among students. A Webinar on recruitment process for Agniveer vayu. NSS camp was organised w.e.f. 2nd January 2023. A seminar on Importance of NCC by 1 Punjan Batallion NCC administrative officer Col. R.N. Sinha Educational trip to beautiful destinations viz. Palampur and Mcleodganj.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

"Sawan" festival was celebrated to promote rich cultural heritage of Punjab. Girls performed Gidha - folk dance of Punjab.

Shri Akhand Path Sahib was performed in college campus. Students and staff participated in various activities like Langar distribution and Shabad Kirtan. This practice goes a long way to instil moral and human values in students and the staff alike.

Organized an environment protection awareness rally by the NSS wing to protect the environment and save the mother earth.

Blood donation camp was organized in college camp in collaboration with Bharat Vikaas Shakha, Patti to enable the students to understand the value of human life. Students and staff donated blood voluntarily.

Shri Sehaj Path was performed by the college students in collaboration with Sehaj path Sewa Society, Patti.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	<a href="https://gskcsarhali.ac.in/iqac-data/7.1.9-aqar-2022-23.pdf">https://gskcsarhali.ac.in/iqac-data/7.1.9-aqar-2022-23.pdf</a>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Teachers' day was celebrated by the students to make this event memorable for the staff members.

Diwali was celebrated in the college campus. So that the students must be aware about the historical significance of festival and they were encouraged to celebrate pollution free Diwali.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices I

Practice Title: Scholarship Support for SC/ST, Minority Communities, and Needy Students

Practice Objectives:

The objectives of this practice include:

- Creating awareness among students about state and central government scholarship schemes to encourage application and secure financial support for their education.

Full information is available on college website:  
<https://ggskcsarhali.ac.in/scholarships-available.html>

#### Evidence of Success:

The success of this practice is evidenced by a growing number of students benefiting from scholarship schemes and assistance by college, enabling them to continue their education.

#### BestPractice II

Title: Cultural Heritage and Human Values

Objectives: To enhance awareness among students about their cultural heritage, human and ethical values

Activities: Sawan festival was celebrated in college campus, where girl students dressed themselves in their traditional attire and participated in events like Phulkari, mehendi and performed the folk dance of Punjab Gidha. Diwali was also celebrated so as to make students aware about its historical and cultural significance.

Environment Conservation rally and blood donation camp were organized and Teachers' day was celebrated in college.

Evidence of success: The students participated in all such activities with full enthusiasm. Students voluntarily donated blood in the camp.

File Description	Documents
Best practices in the Institutional website	<a href="https://ggskcsarhali.ac.in/iqac-data/7.2.1-best-practices-2022-23.pdf">https://ggskcsarhali.ac.in/iqac-data/7.2.1-best-practices-2022-23.pdf</a>
Any other relevant information	<a href="https://ggskcsarhali.ac.in/iqac-data/7.2.1-aqar-2022-23.pdf">https://ggskcsarhali.ac.in/iqac-data/7.2.1-aqar-2022-23.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from imparting text book knowledge, the institution also focuses on holistic development of students. Various awareness programmes and drives are conducted to address different social issues and to inculcate sustainability values through community centric activities such as environment protection rally. Moreover, the teaching learning process is designed in such away to inculcate moral and spiritual and aesthetic values among students with the help of activities like blood donation camp, recitation of Shri Sehaj Path and trips to the beautiful destinations of Palampur and Mcleodganj.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

\* To increase the strength of students

\* To introduce ERP system to automate the academic and administrative tasks related with students and staff.

- \* To introduce new value-added / skill-oriented courses.
- \* To explore more scholarships avenues to reward the achievers as well as to help the needy students.
- \* To create an enabling environment for holistic development of students and faculty.
- \* To increase the green covering of the college campus.
- \* To organize more sports activities.
- \* To create awareness and initiative measures for protecting the environment.
- \* To foster and strengthen the relationship of Alumni with institution.