YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution **Guru Gobind Singh Khalsa College**

- Name of the Head of the institution **Dr Jasbir Singh**

- Designation **Principal**

- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9501746500**

- Mobile no **9501746500**

- Registered e-mail **ggscollegesarhali@yahoo.co.in**

- Alternate e-mail **Jasbir2gill@yahoo.com**

- Address **Village & Post Office Sarhali Kalan, Tehsil and District Tarn Taran**

- City/Town **Tarn Taran**

- State/UT **Punjab**

- Pin Code **143410**

2.Institutional status

- Affiliated /Constituent **Affiliated**

- Type of Institution **Co-education**

- Location **Rural**

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Guru Nanak Dev University Amritsar**

- Name of the IQAC Coordinator   **S Paramvir Singh**

- Phone No.   **9417956567**

- Alternate phone No.   **9501746500**

- Mobile   **9417956567**

- IQAC e-mail address   **pvsg7@yahoo.co.in**

- Alternate Email address   **ggscollegesarhali@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://ggskcsarhali.ac.in/iqac-data/aqar-2022-23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ggskcsarhali.ac.in/downloads/academic-calendar-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**Nil**	**2005**	**20/05/2005**	**19/05/2010**

6.Date of Establishment of IQAC   **01/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduced a cloud-based web app MyCampus for the benefit of students and staff

Introduced new add-on interdisciplinary courses and programs under ODL mode having affiliation with JGND PSOU Patiala

A large number of seminars / workshops in different fields and disciplines have been organized during the academic session 2023-24

To give impetus to sports, a sports academy solely for promoting sports was established

Organized student welfare activities including a 7-day NSS Camp

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To introduce new add-on courses	New add-on courses viz. Diploma in Nanny Care and Diploma in Old Age Care introduced
To introduce cloud-based web app for staff and students alike for easy access to data	MyCampus, acloud-based web app, deployed for the benefit of students and staff
To give impetus to sports	A sports academy established solely for promoting sports
To organize more activities under NSS including camps	A seven day NSS camp was organized and a number of activities were under taken by the NSS wing of the college
To conduct seminars and workshops	A large number of seminars / workshops have been organized during the academic session 2023-24

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Data of the Institution

1.Name of the Institution	**Guru Gobind Singh Khalsa College**
• Name of the Head of the institution	**Dr Jasbir Singh**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**9501746500**
• Mobile no	**9501746500**
• Registered e-mail	**ggscollegesarhali@yahoo.co.in**
• Alternate e-mail	**Jasbir2gill@yahoo.com**
• Address	**Village & Post Office Sarhali Kalan, Tehsil and District Tarn Taran**
• City/Town	**Tarn Taran**
• State/UT	**Punjab**
• Pin Code	**143410**
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• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Guru Nanak Dev University Amritsar**

• Name of the IQAC Coordinator	**S Paramvir Singh**
• Phone No.	**9417956567**
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• IQAC e-mail address	**pvsg7@yahoo.co.in**
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s)	**No**	

and compliance to the decisions have been uploaded on the institutional website?		
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

The college operating as a multi-disciplinary institution, currently offers programs in arts, science, commerce, and computer science. As a government-aided establishment affiliated with GNDU Amritsar, it plans to integrate humanities and science courses at all levels, aligning with the guidelines stipulated by the affiliating university. As the college operates under the affiliating university's

governance, It has to adhere to the prescribed guidelines by the university. From the academic session 2023-24, the university has introduced CBGS (credit based grading system) for all fresh enrollments i.e. from first semester only). The college facilitates exit and entry courses as the associated university directs. The institution actively conducts various awareness programs under the direction of the Government of Punjab.

16.Academic bank of credits (ABC):

The college would implemented Academic Bank of Credits according to the instructions of the Punjab government or the affiliating university (GNDU Amritsar) as soon as they are received. However students enrolling in programs / courses being run by the college having affiliation with JGND PSOU Patiala are required to make their ABC accounts.

17.Skill development:

The college provides a Diploma in Women's Stitching and Tailoring, offering students hands-on training that equips them to be self-reliant upon course completion. Likewise, the Computer Application diploma includes practical training, preparing students for prospective job opportunities post-course. The college has established an affiliation with Jagat Guru Nanak Dev Punjab State Open University, introducing Certificate courses in GST, Diploma in IT-enabled Services, and Fashion Designing under distance and open mode of learning (ODL). New add-on courses viz. Diploma in Nanny Care and Diploma in Old Age Care have been introduced this year. These courses are tailored to meet specific needs, enhance skills, and align with career goals. The college also introduced MA English and MA Punjabi under ODL mode this year.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Punjabi is an elective subject in the BA program and a mandatory component in the BA/BSc and B.Com courses provided by the college. Engaging with these subjects allows students to acquire a deeper understanding of their language and culture. Instructors utilize a bilingual approach to clarify concepts for the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers BCA, B.Com, M.Com, and M.Sc courses with a strong emphasis on course outcomes. Upon successfully

completing these professional programs, students acquire the essential knowledge and training required to pursue freelancing or secure suitable employment within their specialized field. Similiarly, new skill and need-based programmes in affiliation with JGND PSOU have been launched having focus on the outcome. These programmes are: Diploma in GST Filing, Diploma in IT enabled services, and Diploma in Fashion Designing, Diploma in Nanny Care and Diploma in Old Age Care.

20.Distance education/online education:

As the college is affiliated to GNDU and falls under DPI (C) Govt of Punjab, an autonomous decision regarding ODL mode cannot be made. The college will adopt ODL mode only if the higher authorities approve it. However, during the session 2022-23, the college obtained affiliation with Jagat Guru Nanak Dev Punjab State Open University (JGNDPSO University), Patiala Punjab, and started a few courses add-on and interdisciplinary programs under open and distance education mode viz. Certificate course in GST, Diploma in IT enabled services, and Diploma in Fashion Designing, M.A. English and M.A. Punjabi under distance and open mode. These courses are need-based, skill-enhancing, and career-oriented.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**678**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/	**1387**

State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**160**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**32**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**22**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**112.43605**
4.3 Total number of computers on campus for academic purposes	**57**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated with Guru Nanak Dev University, Amritsar, the college strictly adheres to the university's prescribed curriculum. The curriculum is designed and developed by the affiliating university. However, the college actively makes efforts for improvements by forwarding suggestions to the board of studies at Guru Nanak Dev University, Amritsar. An academic calendar is prepared before the commencement of the academic session and circulated among students.

The academic procedures of the college are streamlined, with department heads collaborating with the principal to establish timelines, workloads, and other academic and administrative responsibilities at the commencement of each semester. Student assessments are based on class assignments, class tests, and

mid-semester examinations. Practical examinations are overseen by external examiners appointed by the university. Faculty members are encouraged and supported to participate in seminars, conferences, and workshops. Guest lectures are organized to enhance the academic and professional skills of the students.

File Description	Documents
Upload relevant supporting document	[View File](View%20File)
Link for Additional information	https://collegeadmissions.gndu.ac.in/StudentArea/ViewSyllabi.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is carried out through assignments and mid-term tests for each course every semester. In alignment with the academic and exam schedules set by the affiliating university, the college integrates its internal examinations and add-on courses within a comprehensive academic calendar. This calendar, prepared well in advance of the upcoming academic session, outlines a tentative timeline for admissions, teaching-learning sessions, evaluations, curricular and co-curricular activities, extra-curricular events, and key institutional and departmental functions.

The academic calendar includes main events, extracurricular activities led by NSS and NCC units, and the administration of examinations overseen by the college's examination committee. CIE incorporates various assessment methods, such as home assignments, class tests, mid-term exams, projects, and assignments. The examination committee prepares the schedule for internal exams and ensures timely evaluation of answer sheets by subject teachers. The Principal actively participates in staff meetings, regularly reviewing the semester's progress and providing constructive feedback

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ggskcsarhali.ac.in/index.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

91

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college adheres to the curriculum designed and developed by the affiliating university. No doubt, the affiiating university has introduced two compulsory subjects viz. Drugs and Environment Studies for the students of all under-graduate programs. They study these subjects once in one of the six semesters of their programs. These courses hold practical value as they make them

aware of the ill-effects of drugs and the importance and need to conserve our environment. The college on its own part engages students in various activities, seminars and extra-curricular activities involving elements such as Gender Sensitization, Human Values, and Environment and Sustainability.

During the academic session, as is the convention, the college organized Bhog of Shri Akhand Paath Sahib of Sri Guru Granth Sahib Ji in the beginning of the session in which students participated in a large number. They learn the values like community service, importance of moral and ethical values etc., Students join NCC and NSS and participate their activities in which they learn the value of patriotism, social service, conservation of environment among other things. Similarly a blood donation camp, and seminars on skill development, personality development, moral values, street plays on such themes were organized. The college also organized special seminars on "Feminine Hygiene" and "Drug Free Punjab." The NSS unit of the college organized a "kalash yatra" with the slogan 'Meri Mitti Mera Desh.'

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

62

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<u>https://ggskcsarhali.ac.in/iqac.html</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ggskcsarhali.ac.in/iqac.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

678

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

359

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The organisation is aware of how important students are to the teaching-learning process. It is essential to assist students learning level through class assessments and interactions with mentors. Based on the assessments the teachers develop plan of

action accordingly. Slow learners are given additional time and simplified material is provided to them. Students showing tendencies for advance learning are given additional support material and guidance to improve their learning ability. Moderate students have the option to go along with either of two groups of learners. Regular tests and participative activities will enhance understanding of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
678	**32**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are at the centre of the teaching- learning process at this institution. Many teaching strategies are used ranging from conventional to modern techniques and extra curricular activities. ICT technologies improve teaching in the classroom and help students grasp subjects more deeply. Comprehension is improved through active involvement with the help of audio-visual aids like literature videos. Through assignments, classroom discussions and real-world applications, problem solving ability are refined, encouraging experiential learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://ggskcsarhali.ac.in/ict-tools.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words
To encourage creativity, educators leverage information, communication and technology tools. The institution has a good infrastructure with seminar rooms and well-equipped classrooms. ICT resources are essential in science centres, labs and class rooms. Services like WhatsApp groups , Zoom and Google meet are used by faculty for interactive online classes and dynamic learning. The institution's multifaceted approach,embracing technology to enrich the educational experience, underscore commitment to fosteringcreativity and preparing students for the evolving demands of modern education.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

263

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution carefully plans the academic calendar, providing students with time tables for extra curricular activities house exams and final university exams. Notifications and WhatsApp groups are used to share information on house and university examinations . Monitoring attendance, assignments and extra curricular activities are examples of ongoing assessments. Question papers for house exams follow University guidelines, and there are frequenttalks and feedback sessions. The introduction of MyCampus - A Cloud-based Web App has proved to be a boon in carrying out most of these activities efficiently. Regular class tests coupled with strong internal assessment mechanisms improve learning outcomes.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution makes sure that all students grievances are addressed in a transparent, speedy and effective way. Internal and external examinations prompt two types of grievances. Redressal for evaluation- related concerns involve teachers rectifying discrepancies. Students who are not happy with their internal evaluations,have the option to go for revaluation. The teacher must revaluate and provide the answer book within a period of two working days. Students who are not happy with the revaluation can contact their head of the department to get their answer sheet re-evaluated. As for university examinations, students who are unsatisfied with the result have the option to re-evaluate within 10 days from the date of declaration of the result by makinga payment to the university. This mechanism addresses students concern about assessments in both internal and university examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

For the institution, achieving program, program specific, and course results is crucial. The college website provides a reference for all stakeholders viz. students, teachers, alumni, employees, parents andemployers by publicly displaying the program / course outcomes. Teachers and students will both comprehend specific outcomes if there is clear communication. The institution aims to provide high-quality education infused with values and environmental responsibility which is in line with the commitment to its educational objectives.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are communicated to students during admission counselling. They are also mentioned on the college website. A student's regular progress is evaluated through classroom interaction,class tests, house tests and final exams conducted by the affiliating university. Students are given assignments and topics for seminar presentation. These help to evaluate the success of courses and programs. Projects in some courses / programs help to determine their success.Meetings are held to review the students' progress and to ensure that the syllabus is completed on time so that optimal learning outcomes can be achieved. Program results are evaluated only at the end of a programme. The placement of students by different agencies and self-employment data also indicate the attainment of programme and course outcomes. Teachers are also advised to bring improvements in their learning and course outcomes in staff meetings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://ggskcsarhali.ac.in/iqac-data/ggskc-course-outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

126

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggskcsarhali.ac.in/iqac-data/student-satisfaction-survey-2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution strives to foster an environment that promotes innovation and knowledge sharing. It emphasizes providing students

with real-world experiences and equipping them with practical skills to prepare for future challenges. Dedicated to student success, the college ensures access to necessary facilities and offers guidance as required. Faculty members are encouraged to enhance their expertise by participating in professional development programs, including conferences, seminars, and refresher courses. Moreover, the institution organizes extension activities to nurture human and social values among its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activitiesare conducted in collaboration with industry, community and NGOs such as Swachh Bharat, gender awareness, human values, environment and sustainability across various subject

programmes. To mark the commencement of the session, the college organised Shri Akhand Paath Sahib for the blessings of the Almighty. Students are motivated to join NCC, NSS and other similar organisations, which instill in them the spirit of patriotism and social service. To encourage students to care for the environment, the college organised a poster making competition on 'Earth Day'. The blood donation camp was organized by the college and Declamation contest on Gurpurab of Guru Gobind Singh ji. The college conducted seminars on "Skill Development" and "7 Days Soft Skills Training". A special conference was organized on the topic of "Personality Development" to moralize the students. As part of the extracurricular activities, the college organized a "Science and Trade Fair". The college organized a special conference on "Feminine Hygiene" and "Drug Free Punjab".The college organized a seminar on 'moral values'. The college organized a Nukad natak on millet divas and a workshop on 'mental health awareness'. The NSS unit of the college organized a kalash yatra with the slogan 'Meri mitti Mera desh'. The college organized an 'educational tour' to motivate the students to participate in other activities. The teachers are always happy to give simple and effective tips to encourage the students to adopt environment-friendly attitudes and lifestyles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

22

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2464

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college offers a modern, well-maintained infrastructure designed to provide an optimal learning environment aligned with its vision of delivering quality and affordable education. Safety and security are prioritized with dedicated personnel, 92 CCTV cameras, and fire extinguishers strategically placed throughout the campus. A spacious playground, a well-equipped gymnasium doubling as a yoga center, and a two-story cafeteria offering affordable meals cater to students' physical and social needs.

Convenient services such as photocopying, a book and stationery store, and a medical/first-aid room address student needs. The campus features 39 spacious, well-lit classrooms with comfortable

seating, supported by notice boards displaying updates on events and activities. A smart classroom with a smart board and seating for 200 students provides an ideal space for interactive sessions and guest lectures.

For practical learning, seven fully equipped laboratories, including 2 computer science labs with 57 internet-connected computers and a projector, are available. Additionally, power generators ensure an uninterrupted electricity supply. Separate common rooms, one for boys and three for girls, offer comfortable spaces for relaxation during free lectures. We aim to provide comprehensive facilities that promote academic excellence, holistic personal development, and a safe, stimulating learning environment for our students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium etc.These activities take place in a spacious multipurpose hall measuring 25 x 73 feet, with a seating capacity of 200. The college also features two smart classrooms equipped with advanced technology for seminars, guest lectures and interactive sessions.

To enhance interpersonal and organizational skills, the institution offers opportunities to develop teamwork, time management, self-confidence and public speaking. Sports facilities include badminton, football, hockey, volleyball, table tennis, and indoor games like chess and carrom. A dedicated indoor game room with separate timings for boys and girls ensures recreational activities in a comfortable setting. Additionally, the college boasts a sports nursery and gym rooms for sports activities, catering to students' fitness needs. The NCC and NSS programs develop leadership qualities and discipline among students, who actively engage in community service activities like tree plantation drives, blood donation camps, and fitness awareness initiatives. To promote health and fitness, the college has a well-equipped gymnasium for students and staff.

By offering such opportunities, the institution ensures holistic development, preparing students for professional and personal growth with confidence and competence.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1919719

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college boasts a well-furnished, air-conditioned, Wi-Fi-enabled library equipped with My Campus Admin library automation software. It offers a vast collection of 25,723books besidesjournals, magazines, and newspapers for students and staff. The number of books mentionedincludesbooks received as donation. During the year 2023-24, 473 books and 423 journals / magazines were added by way donation by a few members of the college staff. The library operates for six hours daily under the supervision of a permanent librarian. Students can utilize internet facilities with prior permission for learning.

The automated system simplifies library operations, ensuring seamless entry and exit tracking, real-time updates on issued and available books, and automatic fine calculation for overdue returns. Its advanced search feature allows users to locate books by title, book ID, author, or subject. The library is regularly updated with the latest textbooks, reference materials, and academic journals. Two separate rooms in both libraries are designated for the staff, ensuring privacy and comfort.

The reference section is equipped with encyclopaedias, dictionaries, competitive exam books, previous years' question papers, and newspapers in both English and Punjabi. Faculty encourage students to cultivate strong reading habits, enhancing their knowledge and keeping them informed about current developments and global trends. The college aims to serve as a hub of knowledge, fostering intellectual growth and academic excellence

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

57244

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

550

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with modern IT infrastructure to meet the technological demands of students and faculty. It provides 250 Mbps and 100 Mbps broadband internet connections with Wi-Fi to facilitate teaching and learning. Two computer labs with 57 desktops, 1 LCD projector, and Wi-Fi enable interactive

instruction. The campus also features 9 printers, 1 scanner, 1 Xerox machine, and 7 LCD projectors.

Additionally, a 20 Mbps leased line Wi-Fi connection ensures staff and students have access to academic resources. High-speed LAN and strategically placed printers and scanners streamline operations. Safety is ensured with 92 CCTV cameras, and a language lab with 12 listening devices helps students improve communication skills.

The college updates office automation tools like Open Office and antivirus software regularly. Social media platforms such as Instagram, Facebook, WhatsApp, and the college website keep students informed. Two WhatsApp groups, Alumni and Convocation, managed by the principal, provide updates to former students. The My Campus Admin Portal, maintained by staff, ensures smooth administration through real-time updates.

IT support personnel maintain the infrastructure, ensuring uninterrupted functionality. This approach keeps the college at the forefront of technology in education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1593191

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is deeply committed to providing high-quality, affordable education to students from rural and remote areas, ensuring inclusivity and accessibility. The institution emphasizes a collaborative approach, fostering regular communication between the principal and various committees. These include the Academic Council, Library Committee, Student Welfare Committee, Anti-Ragging Committee, Purchase Committee, Grievance Redressal Committee, Seminar Committee, Placement Cell, Alumni Association, and Publication Committee. This synergy ensures efficient resource utilization, enhances decision-making, and promotes the smooth functioning of institutional processes. Regular staff meetings serve as platforms to discuss, plan, and implement programs and activities aligned with the institution's vision and objectives.

The Library Committee plays a pivotal role in ensuring the smooth functioning of library services, catering to the academic and

research needs of students and faculty. Similarly, the Sports Committee oversees sports facilities and equipment, adhering to established guidelines for purchases, repairs, and replacements. The institution's infrastructure is supported by a dedicated computer lab assistant, who provides technical assistance to ensure uninterrupted access to digital resources. Housekeeping staff diligently maintain cleanliness and hygiene across classrooms and the campus, creating a conducive environment for learning and growth. Together, these coordinated efforts uphold the college's mission to deliver holistic education and foster development

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

215

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

139	

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

26

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' representation and engagement in various co-curricular and extracurricular activities fosters holistic development, enhances skills and prepare students for real world challenges. Such activities allow students to develop range of skills beyond academic knowledge including leadership, teamwork, time management and communication. Participation also helps students in building social networks and creating long lasting relationships with peers and faculty. These activities provide practical experience to students beyond theoretical knowledge thereby bridging the gap between academia and professional environment. To fulfill the objectives of student representation in various co-curricular and extracurricular activities effectively, institution has set up the student council. Students from different classes are the members of this council with one member as president, vice president and secretary. The members of the council help in planning and organizing events, act as a conduit of information between students and administration, act as a voice for students' concerns and overall students' well-being.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/downloads/college-prospectus-2024-25.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association plays a vital role in growth and development of an educational institution. Besides, providing financial support, they also enhance institution's reputation and provide invaluable resources for students and faculty. Alumni often contribute financially through donations and scholarship. Alumni share their experiences and insights that help students in successful transition from academic to professional life. The college has set up Alumni Association in order to foster spirit of loyalty, to foster interaction between present and former students and to promote the growth and development of the institution. Former student of the college, S. Jaswinder Singh Mohanpura was appointed as president of this association in 2023-24. In the academic year 2023-24, alumni meet was conducted on 30-03-2024 in which 46 alumni participated. The family members of freedom fighters of this region were invited as guests and felicitated. This year college received contributions amounting to ? 2, 40,020 as scholarships and ? 61,000 as donation.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/college-alumni-association.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: A college's vision outlines the institution's future direction and desired impact empowered to transform the society. We motivate and train students by conducting group discussions, seminars and personality development workshops to meet demands of market.

Mission: To uplift the society through education. The following activities performed by the college under the shared governance are reflective & is in tune with the mission and vision of the college.

Running skill oriented / add on / certificate programs.

The institution's activities are overseen by the Governing Body of the College and it is collectively responsible in giving its future direction and creating an environment through which institutional mission is achieved. It helps in framing plans for the future. In order to execute the plans, participative decision making is encouraged and the matters are discussed in the staff council meetings wherein all the faculty members present their opinions and decisions

Development & upgradation of infrastructure and efforts for Eco friendly campus.

The development of students into process of integrated personality is our joint responsibility.

The governance of the institution exhibits effective leadership and participatory mechanism which is in tune with the vision and mission of college as displayed on college website.

To provide education to each and every category of society (By providing SC scholarships, minority scholarship, Nishkam, Sarbat da bhala organization, College fee concession)

Various wings like NSS and NCC concentrates on upliftment of the society through social work Awareness and training programs on social issues.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/scholarships-available.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization in institutional practices involves transferring decision-making authority and responsibilities from a central authority to various levels or units within the organization. This approach promotes a more distributed and flexible management structure, often yielding several benefits. Librarian maintains various type of resources: Reference books, text books, magazines, newspapers.

The teacher in charges manage the departmental functions and activities and also hold periodic meetings with the Head of the institution on various matters that relate to workload, time table and departmental activities. The decisions are then taken up and discussed in the departmental meetings held on a periodic basis.

The Institute has many committees with different roles and powers for effective implementations of various academic and non-academic matters for efficient working of college system. such as student welfare committee, admission committee, publication committee, examination committee, discipline committee, seminar committee, grievance redressal committee, anti-ragging committee,

staff members are included in each of these committees for smooth working of the college affairs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Placement Cell was founded with the goal to provide employment & internship opportunities to the students of the college in some of the reputed organizations. It acts as an interface between the industry and the students to enable them to select their career path. Students are provided assistance and counselling for choosing a suitable career.

A student council isa group of students who are elected by their peers to represent the student body to act as a voice for the students and to help bridge the gap between the students and the administration.Student councils typically work with school administrators to:

- **Organize events**
- **Address student concerns**
- **Develop leadership skills in students**
- **Ensure the smooth functioning of school events**

More endowments and scholarships instituted to motivate students Mentor-mentee system institutionalized to develop teacher student bonding. Academic and Administrative Audit conducted every year to confirm the appropriate functioning of different bodies. As institute is affiliated to GNDU, its academic calendar is followed for formulating common work practices. Academic activities are enhanced using ICT tools along with the conventional teaching methods.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://ggskcsarhali.ac.in/downloads/academic-calendar-2023-24.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college governing body is the apex body that comprises President, Hony. Secretary, Principal and two representatives of staff. There are functional committees such as anti- Ragging committee, discipline committee, student welfare committee, Alumni association, fee fixation committee, etc. These committees have well defined respective functions and are given powers in the matter of decision making with the Intune vision and mission of the institution.

The principal provides the supervision and oversees the overall functioning of the college. He is responsible to ensure day to day responsibilities are fulfilled and college administration is working effectively and efficiently.

The Bursar assists the Principal for financial management of the college.

The IQAC is responsible for ensuring quality in teaching-learning-evaluation process. The librarian is in-charge of the library and ensures its proper working and supervises the library assistants and attendants in ensuring daily activities are orderly fulfilled.

Appointment and service rules in college encompass guidelines for hiring faculty and staff, outlining job descriptions, qualifications, salary structures, and benefits. These rules ensure transparency, fairness, and adherence to institutional policies, contributing to the effective functioning of the college and the well-being of its employees. The institution follows the service and promotional rules as delineated by UGC, Punjab Govt. and the affiliating University GNDU, Amritsar

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ggskcsarhali.ac.in/iqac-data/college-organization-structure.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

-EPF

-Provision of different types of leaves like casual leave, duty leave, medical leave, maternity leave, etc as per Punjab govt. service rules.

-Transportation Facilities for local and outstation assignments.

Well Furnished staff room.

-Wi fi facility

-Parking Facility

-Canteen with hygienic food

-Medical facility

-Loan against salary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The head of the institution shares appreciation and concerns regarding the faculty with the respective heads of department in order to mentor and improve their performance. A well drafted performance appraisal system plays an essential role in the

overall performance and management of the institution The performance appraisal of the teaching faculty is done through API, ACR and CAS (recommended by UGC) it is based on three parameters academic, research and extra- curricular activities

Academic performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution as per UGC norms API has been divided into three stages for assistant professor to become associate professor , from stage I to II the documents are screened and from III to IV screening is done with an interview . The college also follows CAS for the associate professors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly to keep transparency and governance at place.

Internal Audit: The internal audit is conducted annually by following a proper procedure for the income and expenditure to be placed in different heads. The requisition form is duly filled for purchases and approval is taken from the Principal and submission is done to the accountant in the administrative office of the college. The college has a purchase committee for various events which follows a procedure and the bursar keeps supervision. The external CA appointed by the Management verifies the accounts.

External Audit: For external audit, auditors come from Punjab govt higher education dept./ university from time to time. The college ensures Keeping the accounting records transparent. Balance Sheets and other financial statements are prepared clearly indicating amount spent under different heads. Financial statements are signed by Superintendent, Bursar, Principal, and the Chartered Accountant and are put before the governing body for their perusal

and observations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4635820

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. A team of Principal, Bursar, Accountant monitors the statutory and non-statutory funds and devises means to optimally use funds

The college offers infrastructure to various agencies for stay (During elections).

The Purchase Committee supervises and tracks expenditure on the purchase of exigencies considering immediate and future needs. Centre and State Government give benefit to student by means of DBT like Minority scholarship, SC/ST Scholarship, NSS/NCC, and salary grant for aided staff.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/scholarships-available.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

E-governance Initiatives: IQAC of the college has taken following e- governance initiative to improve the quality of administrative work:

for automating accounting system, accounting software like Busy/Tally (version 5.3-2021) are used in administrative office.

-In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under:

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to the teacher learning process and research.

-College has created WhatsApp groups of students and staff members for sending academic notes, e notices and messages:

- College has created ERP MCA ggskc.mycampusadmin.com for monitoring students and staff attendance, examination details, etc.

-College Website is regularly updated to provide latest information on college activities

- Dissemination of information on social media such as Facebook and Instagram

-Campus has been fortified by extensive e- monitoring through CCTV cameras

-Various meetings of quality awareness and training have been

planned throughout the academic year for making awareness on IQAC NAAC.

-IQAC officers at college level are trained to establish required processes and system within college.

-Preparation and submission of AQAR of previous year.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC acts as a coordinating body of the college undertaking institutional reviews of teaching learning process for the implementation of innovations/suggestions in order to assure quality and excellence.

Advance Academic plan: A number of activities are carried out by NSS, NCC and various other clubs, societies with emphasis on holistic development of students with focus on spiritual, mental, emotional and social development.

Under the guidance of IQAC, the institutional plans the academic and co-curricular activities.

Teachers uses online platforms with students like Google meet, MCA ERP(college software), zoom, Google classroom, whatsapp, youtube to provide online lecture and PDF notes.

File Description	Documents
Paste link for additional information	https://ggskcsarhali.ac.in/ict-tools.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the | **C. Any 2 of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://ggskcsarhali.ac.in/iqac.html
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution made some effortsfor the promotion of gender equity during the year:

A Women Helpline Awareness seminarwas conducted by female constables Mandeep Kaur and Gurpreet Kaur Punjab police Tarn Taran in order to aware the girl students against eve- teasing, molestation and domestic violence. They were oriented about helpline No 112 and 181.

A women redressal grievence cell is already in place to look into the grievances of women/ girl students. It takes immediate appropriate action to bring to book the person if found guilty Dr.Kanwalpreet Kaur is in charge of the committee.

A Special lecture on female health and hygiene was organized by Ms Sukhwinder Kaur and Amandeep Kaur from Lady FernOrganization, Amritsar.

The whole college building is well lit with tube lights and LED

bulbs. Entire campus is under CCTV surveillance cameras. Entry register is placed on college gate and Security guards are stationed at college gate 24x7.

The female students are given the facility of separate common rooms also, where they can recreate themselves through indoor games viz Table Tennis, Carom Board, Ludo and chess.

File Description	Documents
Annual gender sensitization action plan	https://ggskcsarhali.ac.in/iqac-data/7.1.1a-23-24.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ggskcsarhali.ac.in/iqac-data/7.1.1b-23-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

Manure is produced from kitchen waste and used for plants. Separate blue and green dustbins are used for dry and wet waste.

Liquid Waste Management:

Waste RO water and AC outlet water is used for watering plants and cleaning and washing purposes.

Waste Recycling System : The rags and other small pieces of cloth wastage produced by fashion designing department are used for cleaning purpose.

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File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Guru Gobind Singh Khalsa College Sarhali provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistics, communal Socio economic and other diversities.

Organizeda Cultural fest, where students participated in different events viz. Rangoli, Poster making, Calligraphy , Salad decoration etc.

Bhog of Sri Akhand Path Sahib ji was solemnized, students performed duties viz. performing kirtan, maintaining discipline, serving guru ka langar voluntarily.

Moral Education examination was conducted in college by Guru Gobind Singh study circle Ludhiana.

A Special lecture on Punjab, Culture and heritage by senior journalist S. Jatinder Pannu from news channel Prime Asia.

Three days Livelihood program by Mahindra Pride classroom Implemented by Naandi foundation Hyderabad, to mainstream socially and economically disadvantaged youth through the process of skill development training.

Trip to 'Ram Tirath Temple Amritsar ,the birth place of Luv- kush in Ramayana.

Trip to Dharamshala, Palampur and Bir Biling to acquaint students about cultural richness

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the year, a number of activities were undertaken to sensitize the students and employees of the Institution to the constitutional obligations viz.values, rights, duties and responsibilities of citizens etc.

A Blood Donation Camp in collaboration with Civil Hospital, Tarn Taran and Bhagat Puran Committee Patti was organized.

An awarness lecture on "Evils of Stubble Burning" by Krishi Vigyan Kendra, Booh Distt. Tarn Taran was held.

Mental Health Awareness workshop was organizedbyMs Jyoti Bawa from Punjabi Samvad Foundation Amritsar.

Financial Literacy Awareness program was held with the help of Advocate Shivam Jindal, National Stock Exchange, Regional Office.

A special lecture on EPF was held by the EPFO Amritsar

"Kalash Yatra" by NSS volunteers to inculcate patriotism through "Meri Mitti Mera Desh" movement was conducted.

A special lecture for career counselling and guidance on "Company Secretary" by Ms. Rani Raizada from CS chapter of Amritsar was held.

A lecture on the "Menace of Drug Addiction" with the help of Punjab Police Tarn Taran was held in the college.

A lecture on Career Guidance and Counselling on "Teacher Education" by Ms Ajinder Kaur and Dr. Mandeep Kaur from SGAD College of Education Khadoor Sahib.

A lecture by Col. Pawandeep Singh Bal for the NCC cadets to gain

valuable guidance on leadership, discipline and personal development.

A seminar was held on "Peronality Development" by S. Rajpal Singh from Sehaj Path Sewa Society Patti.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ggskcsarhali.ac.in/iqac-data/7.1.9-23-24.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates / organizes national and international commemorative days, events and festivals for the benefit of students.

During the year A tree plantation drive on SWACHHATA HI SEWA was undertaken along with MERI MITTI MREA DESH.

On Prakash Utsav of Sri Guru Granth Sahib ji, a special lecture by Dr. Bhagwant Kaur Punjabi Department and Dr Amandeep Singh Physical Education Department was delivered.

A special lecture by Prof. Paramvir Singh, English Department on Life and Teachings of Sri Guru Gobind Singh ji was delivered during the Declamation Contest.

Lohri Festival was celebrated by students to mark students to mark Cultural richness and change of season.

A Rangoli making competition was organized on the eve of Diwali to mark the festival of Diwali.

A Rally was organized on the Voter Day by the NSS unit to highlight the role of Democracy in Indian Constitution.Gandhi Jayanti was celebrated along with Swachh Bharat Mission.

A Poster-making competition was held to mark the Earth Day on 22 April 2024.

A Declamation Contest on topics like Menace of Drug Addiction and Punjab Culture and Heritage was held.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice title: To Increase Transparency,openness, and efficiency in college activities and reducing paper consumption.

Practice objectives:

To be able to move ahead in terms of technology for increased efficiencyand to reduce the paper usage.

Practice: The College uses social media apps viz. Instagram, Facebook, Whatsapp and a college website as a source of information and advertisement. Whatsapp groups for students and staff members were formed to disseminate information. Moreover a cloud based web app MyCampus is being used for academic and administrative tasks related with students and staff.

Evidence of Success: Transparency in college activities is clearly visible. Functioning of various administrative and academic activities have become quicker and more efficient and usage of paper even reduced.

Problems: Being a rural area, sometimes there is a problem in network connectivity that hinders the work.

Best practice II

Practice Title: Mentoring system

Objective: To guide students in their academic progress and to provide counselling.

To motivate student to participate in college events.

Practice: Each mentor is allotted around 30 students as mentees. The mentors keep a track record of their attendance and performance in house exams and other academic issues faced by the mentees. Remedial measures are taken for the redressal of grievances (if any). Moreover the mentees are motivated to participate in different college events and activities.

Evidence of Success: Students voluntarily took part in college events.

Problem: Reaching out to each student individually and lack of initiative among some students were some of the problems encountered.

File Description	Documents
Best practices in the Institutional website	https://ggskcsarhali.ac.in/iqac-data/7.2.1-best-practices-2023-24.pdf
Any other relevant information	https://ggskcsarhali.ac.in/iqac-data/7.2.1.23-24.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To impart and disseminate knowledge that has a significant impact on the personality of students and to provide an affordable and qualitative educational journey to them Guru Gobind Singh Khalsa College has been making continuous efforts. Along with the regular courses having affiliation with GNDU Amritsar, the college also offers programmes under the ODL mode viz. Certificate/ Diploma in IT Enabled Services, Certificate / Diploma in GST filing and Practice, Certificate / Diploma in Fashion Designing, Certificate / Diploma in Nanny Care, Certificate/Diploma in Old age Care giver and Nutrition, M. A. English and M. A. Punjabi through Jagat Guru Nanak Dev Punjab State Open University. The duration of these programmes range from 6 months to 2 years (4 semesters). It enables the students from remote, rural areas to access quality education without relocating. Moreover they can choose schedules that suit their personal and professional commitments.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **To organize more sports related activities and improving the existing infrastructure.**
- **To organize more cultural and extension activities.**
- **To utilize natural / alternate resources of energy i.e. utilizing the solar energy by installing solar power plant.**
- **To introduce more professional courses under ODL mode.**
- **To tie up with private sector organizations to run placement drives in college.**

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